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## Panorama Recreation

### Expression of Interest: Mobile Food Vendors

#### Background

Panorama Recreation is a service of the Capital Regional District (CRD) and operates recreation facilities serving the communities of the District of North Saanich, District of Central Saanich, Town of Sidney, STÁUTW (Tsawout) First Nation, BOKEĆEN (Pauquachin) First Nation, WJOŁEŁP (Tsartlip) First Nation, and WSIKEM (Tseycum) First Nation.

Panorama Recreation hosts numerous tournaments, special events, community celebrations and recreational programming throughout the year. To enhance participant and spectator experience, Panorama Recreation is seeking qualified mobile food vendors for inclusion on an Approved Food Truck & Mobile Vendor List (the “List”).

#### Opportunity

Through this Expression of Interest (EOI), Panorama Recreation intends to establish the List for the period September 2026 through August 2027, with the option to extend for up to two additional one-year terms.

Vendors included on the List, i.e. approved vendors, will be eligible to be contacted by tournament organizers, event organizers, community groups, and internal Panorama Recreation departments seeking food service providers for events held at Panorama Recreation facilities.

Interested applicants should note that inclusion on the List does not guarantee bookings, minimum revenue, exclusivity, or a specific number of event opportunities. Panorama Recreation will not collect fees or a portion of revenue from approved vendors for any services rendered.

This EOI is open to vendors offering any cuisine type.

#### Eligibility Requirements

To be considered for inclusion on the List, vendors must:

- Operate a legally authorized mobile food service business in British Columbia;
- Maintain all required health, safety and business licences;
- Hold the insurance requirements identified in this EOI;
- Demonstrate the ability to operate independently without utility connections; and
- Comply with all applicable municipal, provincial and federal regulations.

#### Application Requirements

Applicants must submit the following:

1. Business Information
  - Primary contact information
  - Brief description of food offerings and cuisine type
  - Menu pricing information
  - Photographs of the food truck or mobile vending unit
  - Dimensions of the food truck or mobile vending unit
2. Required Documentation
  - Valid Permit to Operate issued by Island Health
  - Current Greater Victoria Fire Chiefs' Association inspection decal (or equivalent municipal fire clearance certificate)
  - Active Inter-Municipal Business Licence or applicable municipal mobile vendor licence
  - Proof of Commercial General Liability insurance of not less than \$2,000,000 naming the CRD as additional insured
  - Valid Technical Safety BC commercial gas system inspection certificate (where applicable)
  - Signed Appendix A - Submission Release and Consent

#### Evaluation Process

Applications will be reviewed by Panorama Recreation evaluation committee to confirm:

- completeness of submission;
- compliance with required regulatory documentation;
- ability to safely provide food service within the site requirements.





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Panorama Recreation reserves the right to request clarification, updated documentation, or additional information from applicants.

***Incomplete applications will not be reviewed or considered.***

### Approval Process

Applicants meeting all requirements including eligibility and documentation requirements will be added to the List.

Panorama Recreation reserves the right to:

- accept or decline any application;
- limit the number of approved vendors;
- remove approved vendors whose documentation has expired or who fail to comply with facility requirements;
- update or discontinue the List at any time.

### On-Site Operational Rules

Approved vendors must strictly adhere to the following site parameters during bookings:

- **Self-Containment:** Vendors must be 100% self-sufficient. No exterior water, greywater drainage, or utility hookups are provided by the facility.
- **Generator Noise:** On-site generators must be quiet run / inverter models to prevent disruption to facility patrons and nearby residential zones.
- **Waste Management:** Vendors are required to pack out all commercial waste, cooking grease and greywater. Disposing of commercial truck waste in Panorama bins is strictly prohibited.
- **Assigned Placement:** Trucks must park strictly within the pre-designated food truck stalls mapped by facility operations to preserve fire lanes and transit lines.

### Agricultural Land Reserve Compliance

Panorama Recreation Centre is located within the Agricultural Land Reserve (ALR). To maintain compliance with Agricultural Land Commission regulations, approved vendors may only operate in conjunction with approved recreation programs, tournaments, or special events authorized by Panorama Recreation.

***Independent commercial vending on Panorama Recreation property is not permitted.***

### Booking Opportunities

Approved vendors will be eligible to be contacted regarding potential food service opportunities at Panorama Recreation facilities. Each event booking will be coordinated separately between the event organizer, Panorama Recreation and the selected approved vendor.

***Approval to the List does not constitute a contract for services.***

### How to Apply

Review of applications will begin on Monday, October 5, 2026 at 12:00pm.

Applicants should email all information outlined in Application Requirements to:

**Katherine Beck**

Manager, Program Services

[kbeck@panoramarec.bc.ca](mailto:kbeck@panoramarec.bc.ca)

***Panorama Recreation will periodically review new applications and update the List until August 2027.***

### Contact Information

Questions regarding this Expression of Interest may be directed to:

**Katherine Beck**

Manager, Program Services

Panorama Recreation

[kbeck@panoramarec.bc.ca](mailto:kbeck@panoramarec.bc.ca)

*Any personal information is collected by the Capital Regional District (CRD) under Section 26 (c) and (e) of the Freedom of Information and Protection of Privacy Act and will be used for the purpose of selecting mobile food vendors. Should you have questions about the collection of this information, please contact: **Katherine Beck, Manager of Program Services at [kbeck@panoramarec.bc.ca](mailto:kbeck@panoramarec.bc.ca)***

A decorative graphic at the bottom of the page consisting of several overlapping, flowing teal and light blue waves.



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## Appendix "A" Submission Release and Consent

, 2026

VIA E-MAIL

[Vendor Name and address]

Dear Sirs/Mesdames:

**Re: Expression of Interest: Mobile Food Vendors  
for Panorama Recreation Centre**

Thank you for your submission to the Panorama Recreation Mobile Food Vendor Expression of Interest. By submitting an Expression of Interest, the Vendor agrees to the following:

1. The Capital Regional District ("CRD") may review, evaluate, copy, circulate, and retain the submission for the purposes of administering and evaluating this Expression of Interest process.
2. The submission and any accompanying materials become the property of CRD for record-keeping purposes and will not be returned.
3. The Vendor represents that they have the authority to provide all information, photographs, logos, menus, and other materials included in the submission.
4. Copyright and ownership of the Vendor's business materials, branding, logos, menus, photographs, and other intellectual property remain with the Vendor.
5. If successful, the Vendor grants CRD a non-exclusive, royalty-free licence to use the Vendor's business name, logo, photographs, and a description of services for the purposes of:
  - a. announcing successful vendors;
  - b. promoting food truck services at Panorama Recreation;
  - c. inclusion on CRD and Panorama Recreation websites, social media platforms, and promotional materials.
6. Any use of the Vendor's materials beyond the purposes described above will require the Vendor's consent.
7. Submission of an Expression of Interest does not create a contractual relationship between CRD and the Vendor, nor does it guarantee selection, site access, or future business opportunities.
8. CRD reserves the right to accept, reject, or request clarification of any submission and to cancel or modify the Expression of Interest process at any time.

By submitting an Expression of Interest, the Vendor acknowledges and agrees to the terms outlined above, and in the Expression of Interest.

Please confirm you agree to the terms of this license by signing and returning a copy of this letter.

*I have read, understood, and I with the terms of this submission release and consent.*

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[Vendor Name]

